

**JEFFERSON COUNTY BOARD OF SUPERVISORS’  
PROCEEDINGS  
September 14, 2020**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Dee Sandquist, Vice-Chairman; Lee Dimmitt, Supervisor.

It was moved by Dimmitt, seconded by Sandquist that the minutes for the August 31, 2020 meeting be acknowledged. All “Aye”. Motion carried.

It was moved by Dimmitt, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employee shown below be effective September 16, 2020.

<b>Employee</b>	<b>Anniv. Date</b>	<b>Title</b>	<b>Pay Range</b>	<b>Step</b>	<b>Base Wage</b>	<b>Lgvtv</b>	<b>Total Rate</b>
Jared Pohren	9/16/2015	EO2	12	C	25.20	0.10	25.30

Passed this 14<sup>th</sup> day of September, 2020

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Lee Dimmitt

NAYS:  
None

Attest:  
Scott Reneker, Jefferson County Auditor

It was moved by Dimmitt, seconded by Sandquist that the following resolution be approved:

## RESOLUTION

WHEREAS: The Jefferson County board of Supervisors is empowered under the authority of the code of Iowa, Section 321.236 sub(8), 321.471 to 321.473 to prohibit the operation of vehicles or to impose limitations as to the weight thereof on designated highway structures under their jurisdiction, and

WHEREAS: The Jefferson County Engineer has had the following bridges inspected, and determined that restrictions should be designated based on present structural conditions.

BE IT RESOLVED: to adopt Jefferson County – All load posted bridges for 2020 ratings as proposed by Calhoun Burns and Associates yearly 2020 Bridge Report to use as the legal weight and load limits for structures in Jefferson County. As shown in Exhibits “A” & “B” for the postings.

Passed this 14<sup>th</sup> day of September, 2020.

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Lee Dimmitt

NAYS:  
None

Attest:  
Scott Reneker, Jefferson County Auditor

The Board met with the County Engineer.

Sandquist made a motion to approve the following resolution. Motion tabled. It was moved by Dimmitt, seconded by Sandquist that the following resolution be adopted.

## RESOLUTION

WHEREAS, it is desired to decrease the appropriation to Department 27 (Environmental Health) in Service Area 3000 due to lower expenditure projection than anticipated; and

WHEREAS, the desired reduction is less than 10 percent of the total Environmental Health budget and a budget amendment is not required;

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Jefferson County that an appropriation decrease of Service Area 3000 in the amount of \$7,386 from the Environmental Health department 27 budget be made.

Passed this 14<sup>th</sup> day of September, 2020.

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Lee Dimmitt

NAYS:  
None

Attest:  
Scott D. Reneker  
County Auditor

It was moved by Dimmitt, seconded by Sandquist that the disposal system contractor's license for Myers Excavating LLC be reinstated. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Dimmitt that the disposal system contractor's license for Pilcher Const LLC be reinstated. All "Aye". Motion carried.

It was moved by Dimmitt, seconded by Sandquist that the Board of Supervisors of Jefferson County issue a refund warrant to CKM 15 LLC for tax sale certificate #19-0128 in the amount of \$189.00. All "Aye". Motion carried.

It was moved by Dimmitt, seconded by Sandquist to adopt the following Resolution pertaining to fund transfers.

### RESOLUTION

WHEREAS, it is desired to transfer \$4,788.92 from the Roads Debt Service Fund (2080) to the General Basic Fund (0001) due to reimbursable bond expenses paid from the General Basic Fund and

WHEREAS, said operating transfers are in accordance with the Code of Iowa,

NOW, THEREFORE BE IT RESOLVED, by the Board of Supervisors of Jefferson County as follows:

The sum of \$4,788.92 is ordered to be transferred from the Roads Debt Service Fund (2080) to the General Basic Fund (0001) effective September 14, 2020.

The Auditor is directed to correct his books accordingly and to notify the treasurer of this operating transfer accompanying the notification with a copy of this resolution and the record of its adoption.

The above and foregoing resolution was adopted by the Board of Supervisors of Jefferson County, effective September 14, 2020 the vote thereon being as follows:

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Lee Dimmitt

NAYS:  
None

ATTEST:  
Scott D. Reneker  
County Auditor

It was moved by Dimmitt, seconded by Sandquist that the following resolutions be approved. All "Aye". Motion carried.

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF'S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Correctional Officer salary, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Correctional Officer, Anna Davila

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Anna Davila's salary, step increases from \$32,500 to full pay of \$41,874.26 effective August 16<sup>th</sup>, 2020.

Passed and approved this 14<sup>th</sup> day of September, 2020

ATTEST:  
Scott Reneker  
Jefferson County Auditor

Lee Dimmitt  
Dee Sandquist  
Daryn J. Hamilton

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF'S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of

the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Correctional Officer salary, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Correctional Officer, Frank Smith

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Frank Smith's salary, step increases from \$32,500 to full pay of \$41,874.26 effective August 16<sup>th</sup>, 2020.

Passed and approved this 14<sup>th</sup> day of September, 2020

ATTEST:  
Scott Reneker  
Jefferson County Auditor

Lee Dimmitt  
Dee Sandquist  
Daryn J. Hamilton

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF'S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Correctional Officer salary, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Correctional Officer, Bryan Brain

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Bryan Brain's salary, step increases from \$32,500 to full pay of \$41,874.26 effective August 1<sup>st</sup>, 2020.

Passed and approved this 14<sup>th</sup> day of September, 2020

Lee Dimmitt

ATTEST:  
Scott Reneker  
Jefferson County Auditor

Dee Sandquist  
Daryn J. Hamilton

It was moved by Sandquist, seconded by Dimmitt that the Jefferson County Board of Supervisors approve the Liquor License for Jefferson County Cider Works, LLC. All “Aye”. Motion carried.

Dimmitt made a motion, Sandquist seconded to ask RUSS and the County Attorney’s office to make changes to the 30 days to cure letter to all nuisance property owners that haven’t complied and put a complete list together. All “Aye”. Motion carried.

Supervisors discussed a Courthouse vendor list.

Dimmitt reported on his RUSS and Ambulance Board meetings. Sandquist reported on her SEIL and Workforce Development meetings. She also reported that she’d spoken to the chair of the Historical Commission. Hamilton reported on his Decategorization meeting.

Public comments: None.

It was moved by Sandquist, seconded by Dimmitt to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

There being no further business, it was moved by Dimmitt, seconded by Sandquist that the Board adjourn. All “Aye”. Motion carried.

At 1:00 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Pursuant to Sections 50.24 of the 2019 Code of Iowa, the Board of Supervisors meeting as a Board of Canvassers, publicly opened and canvassed the tally list of votes cast in the September 8, 2020 Special School Election for Fairfield as certified by the election board of the voting precinct and the absentee ballot counting board. The Official Canvass was completed on this date, September 14<sup>th</sup>, 2020. Upon completion of the canvass the County Commissioner of Elections will enter the votes in the Official Register.

It was moved by Sandquist, seconded by Dimmitt to approve the election results as presented. All "Aye". Motion carried.

ATTEST:  
Scott D. Reneker  
County Auditor

Daryn J. Hamilton, Chairman  
Board of Supervisors